

# Borough of Little Silver

Settled 1667

Incorporated 1923



## Air Conditioning Units

A **Development Permit** (zoning review) **is required** from the Planning and Zoning Department for the installation/replacement of all air conditioning condensers.

A **Building Permit** is required once zoning approval for the placement of the unit has been obtained. **DO NOT SUBMIT CONSTRUCTION PERMIT APPLICATION (JACKET) TO LITTLE SILVER. AFTER ZONING, PLEASE SUBMIT TO BUILDING DEPARTMENT: BOROUGH OF RUMSON 80 EAST RIVER ROAD, RUMSON, NEW JERSEY**

### For Zoning Approval:

Complete the Application for Development Permit and Authorization which must be notarized.

**A \$100 fee is required. Make check payable to Borough of Little Silver**

Show the placement of the condenser on a **survey that is to scale**

**Elevation Certificate** -The Federal Emergency Management Agency (FEMA) requires an Elevation Certificate completed and signed by a Surveyor, Engineer, or Architect, and ***IS REQUIRED TO BE SUBMITTED FOR ALL ZONING APPLICATIONS WHERE THE SUBJECT PROPERTY IS LOCATED IN A FLOOD ZONE.***

Townhomes and Condominiums require letter of approval from Association since no survey is required.

Submit two (2) copies of the survey with the required **fee**.

Air conditioners shall be allowed within 3 feet of the principal structure and at least fifteen (15) from the side and rear property lines

No air conditioning unit may be placed within the front yard.

### After Zoning Approval:

**Note:** Little Silver's Construction services are shared with the Borough Rumson  
80 East River Road Rumson New Jersey 732-842-3022  
You must obtain a Building Permit from the Construction Official's Office.

Final Inspection **is required** by the Building Inspector upon completion of installation.  
To schedule a Final Inspection, please call 732-842-3022.

Department of Planning & Zoning

- FEMA has provided new base flood elevations for flood hazard areas. Any development including but not limited to air conditioning condensers, generators, electrical service, HVAC, etc. shall be constructed above the new base flood elevation. Failure to comply with this may affect your National Flood Insurance Program (NFIP) insurance rates. It is recommended you check with your Insurance Agent to confirm the actual impact of your improvement on your flood insurance rate.

APPLICATION FOR DEVELOPMENT PERMIT

DPA#

1. Name of Applicant(s):		2. Telephone:	
		E-Mail:	
3. Mailing Address:			Zip:
4. Agent for Service and Notice if other than Applicant:		5. Telephone:	
		E-Mail:	
6. Agents Mailing Address:			Zip:

DEVELOPMENT

7. Location – Street Address:			
8A. Block (s) Lot (s) number(s):	8B. Flood Zone: Y N <i>If yes attach current flood elevation certificate</i>	8C. Property Zone	8D. Current Use:
9. Owner's Name and Address (If different from Applicant)			
Telephone:		E-mail:	
10. Describe Proposed Development (Attach survey and other information to describe development.)			
11. Development Name (If any):			
12. Check (✓) If Proposed	A. New Building <input type="checkbox"/>	B. Interior <input type="checkbox"/> Renovations	C. Air <input type="checkbox"/> Conditioning
D. Subdivision <input type="checkbox"/>	E. Site Improvements or Revisions <input type="checkbox"/>	F. Generator <input type="checkbox"/>	G. Fence <input type="checkbox"/>
H. Removal or <input type="checkbox"/> Demolition	I. Change in <input type="checkbox"/> Occupancy	J. Change in use <input type="checkbox"/>	K. Other <input type="checkbox"/> Attach Descriptions
L. Pod			
Signature of Applicant or Agent:			Date:
Type or Print Name of Applicant or Agent:			

ZONING OFFICER REVIEW

13. Action Required	A. Planning Board <input type="checkbox"/>	B. Board of Adjustment <input type="checkbox"/>	C. Board Action <input type="checkbox"/> Not Required
14. Applications Required:	F. Appeals <input type="checkbox"/>	G. Interpretations <input type="checkbox"/>	H. Bulk Variance (s) <input type="checkbox"/>
A. Minor Subdivision <input type="checkbox"/>	I. Use Variance <input type="checkbox"/>	J. Direction for Building <input type="checkbox"/>	Permit Insurance <input type="checkbox"/>
B. Major Subdivision <input type="checkbox"/>			
C. Site Plan <input type="checkbox"/>			
D. Conditional Use Permit <input type="checkbox"/>			
E. Sign <input type="checkbox"/>			
Note: Planning Board may not grant more than one area variance.			
15. Notice of Public Hearing required <input type="checkbox"/>		Fee is \$	16. Fee Paid <input type="checkbox"/>
17. Other required approvals (or comments).			

**MUST BE SIGNED IN FRONT OF A NOTARY**

Authorization is hereby given to the Borough of Little Silver, its agents, employees and representatives to inspect all or any part of the above property, whether interior or exterior, at any reasonable hour of the day, with respect to any matters relating to the Application for Development, within the judgment of the Borough or such representatives related thereto. This Authorization shall permit representatives to take photographs and to make sketches and notes with respect to the subject property.

CHECK WHICHEVER IS APPLICABLE

\_\_\_\_ I/We am/are the Owner(s) of record of the above referenced property and concur with the Application for Development submitted to the Borough of Little Silver.

\_\_\_\_ I/We certify that I/we have the permission of the owner(s) of the above referenced property to make this application for development and present these plans to the Borough of Little Silver.

\_\_\_\_\_, of full age, being duly sworn, according to law, upon my oath, depose and say that I am authorized to make this application and that all of the statements and information contained in the application, plans, attachments and other documents submitted herewith are true.

\_\_\_\_\_  
Applicant's Signature

Sworn and Subscribed to before  
me this     day of                     , 20     .

\_\_\_\_\_  
Notary Public